

# Management Certification Program

## A Leadership Program for People Managers

Empower managers with practical techniques to lead people through each stage of the employee life cycle, from recruitment to retention.

1

### Excellence in Hiring & Onboarding

- ✓ Engage with all candidates in a fair and compliant manner throughout the interview process.
- ✓ Use the critical first 90 days to onboard new hires with skills and values that align with your organizational needs.

2

### Managing Day-to-Day Performance

- ✓ Demonstrate effective leadership communication in order to delegate tasks and hold people accountable to results.
- ✓ Master the ability to deliver disciplinary action in a way that will inspire positive change.

3

### Engaging & Retaining Top Performers

- ✓ Implement key strategies to enhance overall employee well-being and satisfaction.
- ✓ Tailor your leadership approach to empower employees with varying levels of experience and motivation.

### 2024 Schedule

#### Kona

April 2, 16, 30

#### Honolulu

July 9, 23, August 6

#### Virtual

July 25, August 1, 8, 15, 22, 29

#### Maui

October 1, 15, 29

## Most valuable for managers who:

- Currently lead a team of direct reports
- Desire to gain competency in hiring, onboarding, managing performance and employee engagement

### Want to register for a course or receive our monthly schedule via newsletter?

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