

Management Certification Program

A Leadership Program for People Managers

Empower managers with practical techniques to lead people through each stage of the employee life cycle.



1

Excellence in Hiring & Onboarding

- ✓ Engage with all candidates in a fair and compliant manner throughout the interview process.
- ✓ Use the critical first 90 days to onboard new hires with skills and values that align with your organizational needs.

2

Managing Day-to-Day Performance

- ✓ Demonstrate effective leadership communication in order to delegate tasks and hold people accountable to results.
- ✓ Master the ability to deliver disciplinary action in a way that will inspire positive change.

3

Engaging & Retaining Top Performers

- ✓ Implement key strategies to enhance overall employee well-being and satisfaction.
- ✓ Tailor your leadership approach to empower employees with varying levels of experience and motivation.

2025 Schedule

Kapolei (Kroc Center)

Feb 11, Feb 25, Mar 11
8:30am - 12:30pm

Hilo (Grand Naniloa Hotel)

Apr 1, Apr 15, Apr 29
8:30am - 12:30pm

Kaneohe (Ko'olau Ballrooms)

Jul 8, Jul 22, Aug 5
8:30am - 12:30pm

Virtual (via Zoom)

Jul 10, 17, 24, 31, Aug 7, 14
12:00pm - 1:30pm

Lihue (Kauai Beach Resort)

Oct 7, Oct 21, Nov 4
8:30am - 12:30pm

**Registration opens
~6 weeks before
each session.**

Most valuable for managers who:

- Currently lead a team of direct reports
- Desire to gain competency in hiring, onboarding, managing performance and employee engagement

**Want to register for a course
or receive our monthly schedule via newsletter?**

Email hrtraining@proservice.com | To learn more, visit proservice.com/training

(808) 394-8878 | proservice.com



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